

Recommendations for data curators:

- Enable, train and encourage staff to register IGSN when samples are taken.
- Enable, train and encourage staff to record any parent IGSNs with subsamples.

Recommendations for data infrastructures:

- record an ORCID with any person registered
- treat ORCID metadata as the primary source of truth and update your own metadata accordingly.
- inform persons if you think the ORCID is not accurate, or request permission to update the ORCID metadata.
- consider ORCID as an attribute in identity and access management systems (IAM), authentication and authorisation infrastructures (AAI)
- record a ROR to identify organizations make this data part of the metadata available for harvesting.
- treat ROR metadata as the primary source of truth and update your own metadata accordingly.
- inform the organizations if you think the metadata registered with the ROR is not accurate.
- record a PIDInst with instruments registered in data infrastructures.
- treat PIDInst metadata as the primary source of truth and update your own metadata accordingly.
- inform the responsible person if you think the PIDInst metadata is not accurate.
- record a IGSN to identify samples and parent samples and make this data part of the metadata available for harvesting.
- treat IGSN metadata as the primary source of truth and update your own metadata accordingly.

From:

<https://earth-and-environment.helmholtz-metadaten.de/wiki/> - HMC

**Earth and Environment
Community Wiki**

Permanent link:

https://earth-and-environment.helmholtz-metadaten.de/wiki/doku.php?id=wiki:stakeholders:data_stewards_instructions&rev=1762447300

Last update: **2025/11/06 16:41**

